



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

August 16, 2023

**DIVISION MEMORANDUM**

No. 220, s. 2023

**SY 2023-2024 OPLAN BALIK ESKWELA (OBE) TASK  
FORCE AND TICKETING SYSTEM**

TO: Asst. Schools Division Superintendent  
Elementary and Secondary Heads  
School Information Coordinators  
All Others Concerned

1. In reference to DepEd Memorandum No. 48. S. 2023 dated August 11, 2023, re: 2023 Oplan Balik Eskwela, this office disseminates the Division Oplan Balik Eskwela Public Assistance Command Center (OBE-PACC) Task Force and the utilization of ticketing system in monitoring queries, issues and concerns regarding enrollment matters emanating from the public.
2. The OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:
  - a. Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
  - b. Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
  - c. Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
  - d. Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.



Address: Basco, Batanes, 3900  
Contact No.: 09603974200  
Email Address: [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
Facebook: [facebook.com/deped.batanes](https://facebook.com/deped.batanes)

**MATATAG**  
Bansang Makabata Batang Makabansa

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3. The 2023 OBE PACC of SDO Batanes composes of the following:

<b>COMPOSITION OF THE 2023 DIVISION OPLAN BALIK ESKWELA PUBLIC ASSISTANCE COMMAND CENTER</b>		
Name	Position	Contact Number
<b>Chair:</b>		
Alfredo B. Gumaru Jr. EdD, CESO V	Schools Division Superintendent	09603974200
<b>Co-Chair:</b>		
Georgann G. Cariaso	OIC-Assistant Schools Division Superintendent	09193380066
<b>Vice-Chair</b>		
Jonas Carlo F. Trillana	EPSp II/ PAAC	09995275103
<b>Members:</b>		
Marcial Y. Noguera	SGOD Chief	09985319739
Violeta B. Gasilao	CID Chief	09294354227
Virginia A. Vinalay	AO V	09207244913
Oliver R. Cariaso	Planning Officer	09283271050
Araceli G. Puno	Information Technology Officer I	09199557736
Jack James I. Delos Santos	Nurse II	09212603388
All School Heads		

4. The official contact details of the SDO are found below:

	<b>Smart</b>	09603974200
	<b>Facebook Messenger</b>	Facebook/deped.batanes
	<b>Gmail</b>	batanes@deped.gov.ph

5. The schools shall come up with their own OBE PACC and Helpdesk who shall be responsible in receiving, processing, and responding to simple queries, information requests and complaints starting on August 14 – 26, 2023. Enclosed in this memorandum is the template to be used which shall be forwarded to this office on or before August 17, 2023.

6. The schools shall also prepare an advocacy material which shall be posted in conspicuous places and in their official facebook accounts containing the following information.

- Name of School
- School OBE PACC
- Contact details of the schools (*official school facebook account, email address, and mobile numbers*).



7. For recording purposes, this office has device an online OBE Log sheet to be filled out by the School Information Coordinator and shall be inputted or submitted to the Division every 3:00 PM for uploading by the Division OBE PACC. Schools having problem with slow internet connection may download the form and forward the same to the Division office.

Online Reporting



Link: <https://tinyurl.com/SY23-24OBE>

Downloadable Form



Link: <https://tinyurl.com/SY23-24OBELog>

8. For information and guidance.

**ALFREDO B. GUMARU JR. EdD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

*Georgann G. Cariaso*  
**GEORGANN G. CARIASO**

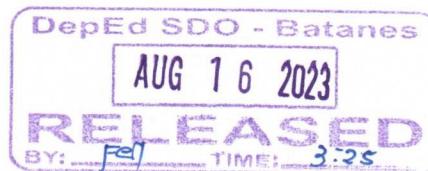
Assistant Schools Division Superintendent  
Officer In-Charge

Encl: None  
Reference:

To be indicated in the Perpetual Index  
Under the following subjects  
COMMITTEES  
ENROLLMENT

RI - 02- 03 - 027

SGOD/myn/jcft



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(Enclosure 1 to the Division Memorandum No. \_\_\_\_\_ s. 2023)

<b>COMPOSITION OF THE 2023 SCHOOL OPLAN BALIK ESKWELA PUBLIC ASSISTANCE COMMAND CENTER</b>		
Name	Position	Contact Number
<b>Chair:</b>		
Principal or Head Teacher		
<b>Vice-Chair</b>		
School Information Coordinator/Designated School Public Assistance Coordinator		
<b>Members:</b>		
School non-teaching personnel		

Prepared by:

\_\_\_\_\_  
School Head

*Note: Please use your school header and footer for the template.*



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