



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

August 16, 2023

DIVISION MEMORANDUM

No. **220**, s, 2023

**SY 2023-2024 OPLAN BALIK ESKWELA (OBE) TASK
FORCE AND TICKETING SYSTEM**

TO: Asst. Schools Division Superintendent
Elementary and Secondary Heads
School Information Coordinators
All Others Concerned

1. In reference to DepEd Memorandum No. 48. S. 2023 dated August 11, 2023, re: 2023 Oplan Balik Eskwela, this office disseminates the Division Oplan Balik Eskwela Public Assistance Command Center (OBE-PACC) Task Force and the utilization of ticketing system in monitoring queries, issues and concerns regarding enrollment matters emanating from the public.
2. The OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:
 - a. Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
 - b. Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
 - c. Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
 - d. Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.



Address: Basco, Batanes, 3900
Contact No.: 09603974200
Email Address: batanes@deped.gov.ph
Facebook: [facebook.com/deped.batanes](https://www.facebook.com/deped.batanes)

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3. The 2023 OBE PACC of SDO Batanes composes of the following:

COMPOSITION OF THE 2023 DIVISION OPLAN BALIK ESKWELA PUBLIC ASSISTANCE COMMAND CENTER		
Name	Position	Contact Number
Chair:		
Alfredo B. Gumaru Jr. EdD, CESO V	Schools Division Superintendent	09603974200
Co-Chair:		
Georgann G. Cariaso	OIC-Assistant Schools Division Superintendent	09193380066
Vice-Chair		
Jonas Carlo F. Trillana	EPSP II/ PAAC	09995275103
Members:		
Marcial Y. Noguera	SGOD Chief	09985319739
Violeta B. Gasilao	CID Chief	09294354227
Virginia A. Vinalay	AO V	09207244913
Oliver R. Cariaso	Planning Officer	09283271050
Araceli G. Puno	Information Technology Officer I	09199557736
Jack James I. Delos Santos	Nurse II	09212603388
All School Heads		

4. The official contact details of the SDO are found below:

 Smart	09603974200
 Facebook Messenger	Facebook/depd.batanes
 Gmail	batanes@depd.gov.ph

5. The schools shall come up with their own OBE PACC and Helpdesk who shall be responsible in receiving, processing, and responding to simple queries, information requests and complaints starting on August 14 – 26, 2023. Enclosed in this memorandum is the template to be used which shall be forwarded to this office on or before August 17, 2023.
6. The schools shall also prepare an advocacy material which shall be posted in conspicuous places and in their official facebook accounts containing the following information.
- Name of School
 - School OBE PACC
 - Contact details of the schools (*official school facebook account, email address, and mobile numbers*).



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7. For recording purposes, this office has device an online OBE Log sheet to be filled out by the School Information Coordinator and shall be inputted or submitted to the Division every 3:00 PM for uploading by the Division OBE PACC. Schools having problem with slow internet connection may download the form and forward the same to the Division office.

Online Reporting



Link: <https://tinyurl.com/SY23-24OBE>

Downloadable Form




Link: <https://tinyurl.com/SY23-24OBELog>

8. For information and guidance.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

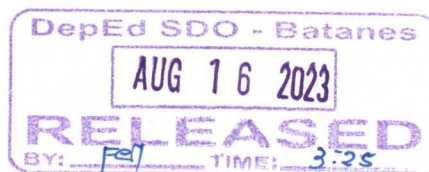

GEORGANN G. CARIASO
Assistant Schools Division Superintendent
Officer In-Charge

Encl: None
Reference:

To be indicated in the Perpetual Index
Under the following subjects
COMMITTEES
ENROLLMENT

PI - 02-23-027

SGOD/myn/jcft



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(Enclosure 1 to the Division Memorandum No. _____ s. 2023)

COMPOSITION OF THE 2023 SCHOOL OPLAN BALIK ESKWELA PUBLIC ASSISTANCE COMMAND CENTER		
Name	Position	Contact Number
Chair:		
Principal or Head Teacher		
Vice-Chair		
School Information Coordinator/Designated School Public Assistance Coordinator		
Members:		
School non-teaching personnel		

Prepared by:

School Head

Note: Please use your school header and footer for the template.



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