



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

Tracking Number : MCM-2023-04-
July 24, 2023

DIVISION MEMORANDUM

No. 207, s, 2023

3RD REGULAR DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Elementary and Secondary Heads
Representative from Private School
All Other Concerned

1. This is to announce to the field the conduct of 3rd Division Management Committee (MANCOM) Meeting on August 16, 2023, 8:00am to 12:00pm at the Ivatan Conference Hall. Host for the said meeting will be announced through an Advisory.
2. The agenda for discussion are the following:
 1. OPCR/IPCR Compliance
 2. Status of Liquidation
 3. School Year End Accomplishment Report of School Heads
Note: One-page news type report to include only notable accomplishments based on August 2022 – July 2023 MOOE Released)
 4. Proposed number of Organized Classes and Enrolment
 5. Brigada Pagbasa/National Reading Program
 6. Brigada Eskwela
 7. Reports from Chiefs and Unit Heads *(10-minute report only)*
 - a. Report from SGOD Chief
 - b. Report from CID Chief
 - c. Status of Filling Up and RQA
 - d. Data updating using Dashboard and DCP progress monitoring.
 - e. Learner to Textbook Ratio; SLMs and other Learning Materials
 - f. Crucial resources and Techer Inventory
 8. SDS Hour



Address: Basco, Batanes, 3900
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Doc Code:	FM-ORD-005	Rev:	00
As of:	Jul 2, 2018	Page:	1

3. A registration fee of FOUR HUNDRED PESOS (400.00) will be collected from the participants to cover the meals and snacks while travelling expenses relative to the conduct of the said activity will be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate and wide dissemination and compliance is desired.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

For the Schools Division Superintendent


VIOLETA B. GASILAO
CID Chief/ OIC

Encl: List of participants
Reference:

To be indicated in the Perpetual Index
Under the following subjects
MEETING

OSDS/ abg/ seda



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Doc Code:	FM-ORD-005	Rev:	00
As of:	Jul 2, 2018	Page:	2

Enclosure 1 to the Division Memorandum No. **207** s. 2023.

LIST OF PARTICIPANTS

	NAME	POSITION
1.	Alfredo B. Gumar Jr.	SDS
2.	Georgann G. Cariaso	ASDS
3.	Violeta B. Gasilao	CES-CID
4.	Violeta H. Binalon	EPS
5.	Carmencita G. Adami	EPS
6.	Felix Y. Adami	EPS
7.	Evangeline D. Castillo	EPS
8.	Elena A. Baldomar	EPS
9.	Myrna H. Agudo	EPS
10.	Dennis B. Valdez	EPS
11.	Jay V. Gonzales	EPS
12.	Jennifer H. Moro	EPS
13.	Bernadette A. Vinalay	EPS
14.	Ermelyn S. Castillo	EPSpII
15.	Marcial Y. Noguera	CES-SGOD
16.	Arnulfo Anselm C. Hortiz	EPS
17.	Ayrine C. Geronimo	SEPS
18.	Miah Daphnie B. Buenafe	SEPS
19.	Kym Clyde H. Moro	EPSpII
20.	Jonas Carlo F. Trillana	EPSpII
21.	Oliver R. Cariaso	PO III
22.	Fred V. Gimenez	PDO II
23.	Dencio G. Eriful	PDO I
24.	Xantifa M. Noblejas	Dentist II
25.	Jack James I. Delos Santos	Nurse II
26.	Virginia A. Vinalay	AO V
27.	Ma. Esperanza B. Ereful	AO IV
28.	Shirley V. Escalona	AO IV
29.	Sharon V. Gonzales	AO IV
30.	Joel F. Camaya	AO IV
31.	Araceli G. Puño	ITO I
32.	Jemar T. Talosig	Acct. III
33.	Cristina B. Poncio	AO V
34.	Representative from Private School	
35.	Alfredo C. Tabuso	SP II
36.	Nelita B. Sebastian	SP I
37.	Jonathan B. Pagadut	SP I
38.	Jeffrey D. Medina	SP I
39.	Edward E. Dita	HT III/OIC
40.	Carmen C. Noguera	SP I
41.	Roldan C. Ramos	SP I
42.	Leilani D. Ugali	SP II
43.	Mary Joy Y. Baldomar	SP I



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Doc Code:	FM-ORD-005	Rev:	00
As of:	Jul 2, 2018	Page:	3

44.	Vilma C. Bongay	SP I
45.	Evelyn M. Tagalao	SP I
46.	Jovencio G. Loreto	HT III/OIC
47.	Alex P. Geronimo	SP I
48.	Ador R. Ballada	HT I/OIC
49.	Carina H. De los Santos	SP I
50.	Veronica B. Fidel	T III/OIC
51.	Zaldy C. Adri	SP I
52.	Cristeta V. Balasbas	HT III/OIC
53.	Jeny Fe C. Telo	T II/TIC
54.	Nicomedes C. Rico	MT I/ TIC
55.	Arnel G. Camacho	HT III/OIC
56.	Arlene R. Castillp	SP I
57.	Anna Liza R. Galasinao	SP I
58.	Oliver V. Ballesteros	SP I
59.	Support Staff	
60.	Support Staff	



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Doc Code:	FM-ORD-005	Rev:	00
As of:	Jul 2, 2018	Page:	4

Enclosure to Division Memorandum No 207 dated JUL 24, 2023

3rd REGULAR DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

HOST	TBA
DATE	AUGUST 16, 2023
VENUE	IVATAN CONFERENCE HALL

PROGRAM OF ACTIVITIES

TIME	PARTICULARS/AGENDA	DETAILS/DISCUSSANT
7:30-8:00	Arrival and Registration	AO IV Shirley V. Escalona ADAS III Shirley Gutierrez
8:00 -8:30	Preliminaries /Opening Program	c/o Host Office
8:30 – 8:45	MANCOM PROPER	
	Checking of Attendance	Virginia A. Vinalay Admin. Officer V
	Call to Order	
	Approval and Adaption of Minutes of the Previous MANCOM Meeting	Georgann G. Cariaso ASDS/ Presiding Officer
	Agreements during the last MANCOM and Business Arising from the Minutes	
	Presentation and approval of the items in the Agenda	
8:45-8:55	Agenda 1: OPCR/IPCR Compliance	HRD-EPSp Kym H. Moro
8:55-9:05	Agenda 2: Status of Liquidation	Jemar T. Talosig, CPA Accountant III
9:05-9:15	Agenda 3: Proposed No. of Organized Classes and Enrolment	Oliver R. Cariaso Planning Officer III
9:15-9:25	Agenda 4: Brigada Pagbasa/National Reading Program	Violeta B. Gasilao Chief ES-CID
9:25-9:35	Agenda 5: Brigada Eskwela	Daphne B. Buenafe SEPS-SMME
	Agenda 6: Reports from Chiefs and Unit Heads	
9:35-9:45	a. Report from SGOD	CES Marcial Y. Noguera
9:45-9:55	b. Report from CID	CES Violeta B. Gasilao
9:55-10:05	c. Status of Filling Up and RQA	HRMO Esperanza B. Ereful
10:05-10:15	d. Data Updating thru Dashboard and DCP Monitoring	ITO Araceli G. Puno
10:15-10:25	e. Textbook Ratio; SLMs and other Learning Resources	EPS E. Castillo
10:25-10:35	f. Teacher Resources and Teacher Inventory	PO Oliver R. Cariaso
10:35-11:35	Agenda 7: SDS Hour	SDS Alfredo B. Gumaru Jr. EdD CESO V
11:35-12:00	Other Matters/Adjournment	