



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

**DIVISION MEMORANDUM**  
ADM-2025 - 048

TO: **NICANOR C. BATIN JR.**  
Education Program Specialist II

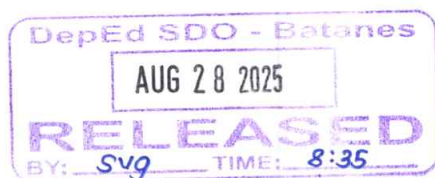
From: **ALFREDO B. GUMARU JR. EdD, CESO V**  
Schools Division Superintendent

Date: JUN 16 2025

Subject: **ASSIGNMENT ORDER**

1. Due to the approval of your appointment as Education Program Specialist II you are hereby advised of your assignment at the Human Resource Development Unit, School Governance and Operations Division, Schools Division of Batanes, to perform the duties and responsibilities attached to your position (As per attached Position Description Form), effective immediately.
2. You are therefore advised to clear yourself of all money and property accountabilities from your current assignment before reporting to your new office assignment.
3. Please be guided accordingly.

OSDS/abgj/ebe



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