



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

January 7, 2025

DIVISION MEMORANDUM

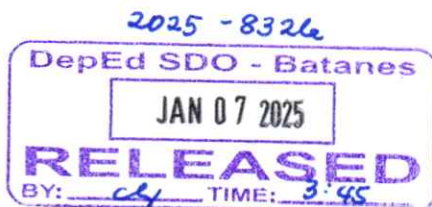
No. **002**, s. 2025

**ONLINE UPDATING OF STATUS OF SENIOR HIGH SCHOOL LEARNERS IN THE
LEARNER INFORMATION SYSTEM (LIS) FOR THE FIRST SEMESTER &
ENROLMENT FOR SECOND SEMESTER, SY2024-2025**

To : Assistant Schools Division Superintendent
All Elementary & Secondary School Heads/School Incharge
President/Registrar, St. Dominic College of Batanes, Inc.
Division Planning Officer

1. To maintain accurate and up-to-date information on learners' basic profile and enrolment status, this Office requires all secondary schools offering senior high school to update the status of learners for the first semester and likewise enrol the learners for the second semester through the LIS platform until **January 24, 2025**.
2. The School Governance and Operations Division, through the Division Planning Officer, shall closely monitor and directly provide necessary technical assistance to the secondary schools to ensure compliance to guidelines. Particular attention must be given to schools with no access to internet connectivity.
3. Immediate dissemination and strict compliance with this Memorandum to all concerned is desired.

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent



For the Schools Division Superintendent

VIRGINIA A. VINALAY
Administrative Officer V
Officer-in-Charge

Encl:

Reference: DepEd Order No. 3, s.2018

To be indicated in the Perpetual Index

Under the following subjects:

ENROLLMENT

LEARNERS

BASIC EDUCATION

SGOD/myn/orc/SHS_UPDATING_1ST_SEM
January 7, 2025



Address: Basco, Batanes, 3900
Contact No.: 09603974200
Email Address: batanes@deped.gov.ph
Facebook: facebook.com/deped.batanes
Website: <https://batanes.deped.gov.ph>

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