



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

19 June 2025

DIVISION MEMORANDUM

No. 165, s. 2025

**ROLL-OUT OF THE CAREER GUIDANCE PROGRAM SCHOOL-BASED
TRAINING FOR CAREER ADVOCATES (CGP-SBTCA)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
SDO Section/Unit Heads
Elementary and Secondary School Heads
This Schools Division

1. In support of the Regional Memorandum No. 239, s. 2025 and DM-OUOPS-2025-11-01492 titled "*Conduct of the Career Guidance Program School-based Training for the Career Advocates*", this Office through the Human Resource Development Section will schedule a roll-out scheduled on **September 15-19, 2025**, venue to be announced.

2. This activity is part of the Department of Education's commitment to the Asian Development Bank (ADB) under the Secondary School Education Program (SESP). Its primary objective is to ensure that by midyear, at least 50% of DepEd Secondary Schools will have two (2) trained, certified, and designated Career Advocates (Cas) – preferably one male and one female teacher per school – assigned to implement Career Guidance Programs. Furthermore, it aims to equip these Career Advocates with the essential knowledge, skills, and competencies necessary to effectively deliver career guidance services in their respective schools.

3. All secondary schools are hereby instructed to:

- a. Identify and nominate eligible participants **strictly** adhering to the gender distribution requirement;
- b. Ensure that the selected nominees exhibit a strong commitment to career advocacy work and are willing to actively engage in the delivery of career guidance services in their workplace; and
- c. Submit the list of nominated participants **on or before August 15, 2025**, based on the allocation provided (see Enclosure 1) through the link: bit.ly/GCP-SBTCApax.

4. Expenses relative to the conduct of the training such as food, training supplies, materials and venue shall be charged against Downloaded PSF/HRTD Funds, while travel expenses of participants shall be charged to local funds/School MOOE, subject to usual accounting, budgeting, and auditing rules and regulations.

5. For inquiries or clarifications, please contact **Mr. Kym Clyde H. Moro** or **Mr. Nicanor C. Batin Jr.** at email address: hrd.batanes@deped.gov.ph or via messenger.



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LIST OF ALLOCATED TARGET PARTICIPANTS AND PMT

OFFICE/SCHOOL	ALLOCATION		Total Allocation
	Male	Female	
Participants			
1. Batanes National Science High School	1	1	2
2. Mahatao National High School	1	1	2
3. Valugan Integrated School	1	1	2
4. Ivana National High School	1	1	2
5. Batanes General Comprehensive High School	1	1	2
6. Itbud Integrated School	1	1	2
7. Sabtang National School of Fisheries	1	1	2
8. Itbayat National Agricultural High School	1	1	2
9. Raele Integrated School	1	1	2
Sub-total			18
Personnel			
Program Management Team			8
Resource Speakers/Trainers			2
Support Trainers/Additional			3
Subt-total			13
Total			31

****Note:** submit the list of participants on or before August 15, 2025, at <https://bit.ly/GCP-SBTCAPax>

6. For immediate dissemination and appropriate action.

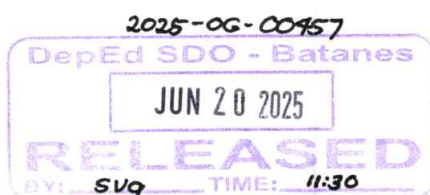
ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent

Encl: as stated
Reference: DM-OUOPS-2025-11-01492
Regional Memorandum No. 239, s. 2025

To be indicated in the Perpetual Index
Under the following subjects:

TRAINING PROGRAMS WORKSHOPS

SGOD/myn/kchm/Learning&Development
June 19, 2025



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