



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

6406

November 20, 2024

**DIVISION MEMORANDUM**  
No. 316 s. 2024

**PROGRAM IMPLEMENTATION REVIEW cum REVISION AND FINALIZATION OF  
LOCALIZED MULTIGRADE BUDGET OF WORK**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Elementary School Heads  
All others concerned

1. The Curriculum Implementation Division (CID) of this Office shall be holding a **PROGRAM IMPLEMENTATION REVIEW cum REVISION AND FINALIZATION OF LOCALIZED MULTIGRADE BUDGET OF WORK** on February 16, 2025 at Ivatan Conference Hall.
2. The agenda are as follows:
  - a. Accomplishment Report for the First and Second Quarter SY 2024-2025
  - b. Evaluation/feedback on the use of Budget of work for the first and second quarter.
  - c. Revision and Finalization of Localized Multigrade Budget of Work for Third and Fourth Quarter.
3. Participants to this training shall bring with them e-copies of the Budget of Work (BOW) and laptops for use during the workshop. (See Attached List of Participants)
4. Attendance of teaching personnel during weekends shall be entitled to 1-day Service Credit while 1-day Compensatory Overtime Credit to non-teaching personnel participants.
5. Meals, snacks and training materials of all participants will be charged against the downloaded 2024 Program Support Funds for the Multigrade Program (MG) subject to the usual accounting and auditing rules and regulations.



**Address:** Basco, Batanes, 3900  
**Contact No.:** 09996027630; 09163509382  
**Email Address:** [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
**Facebook:** [facebook.com/deped.batanes](https://facebook.com/deped.batanes)

Doc Code:	<b>FM-ORD-005</b>	Rev:	<b>00</b>
As of:	<b>Jul.2, 2018</b>	Page:	<b>1</b>

6. Immediate dissemination of this Memorandum is desired.

*OK*  
**ALFREDO B. GUMARU JR. EdD, CESO V**  
Schools Division Superintendent *OK*

Encl.: As stated

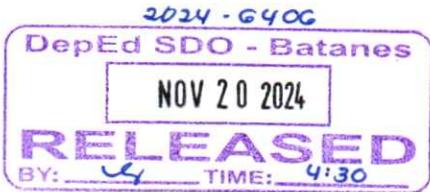
References: None

To be indicated in the Perpetual Index

Under the following subjects:

MULTIGRADE PROGRAM

CID/vbg/vcb



**Address:** Basco, Batanes, 3900  
**Contact No.:** 09996027630; 09163509382  
**Email Address:** [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
**Facebook:** [facebook.com/deped.batanes](https://facebook.com/deped.batanes)

Doc Code:	<b>FM-ORD-005</b>	Rev:	<b>00</b>
As of:	<b>Jul 2, 2018</b>	Page:	<b>2</b>

PROGRAM IMPLEMENTATION REVIEW cum REVISION AND FINALIZATION OF  
LOCALIZED MULTIGRADE BUDGET OF WORK

Name of Participant	Position	Name of School
1. Alona Grace H. Hontomin	Teacher 1	Chavayan Elem. School
2. Gladys Ann A. Pelaez	Teacher 1	Chavayan Elem. School
3. Mary Grace Fabia	Teacher 3	Diura Barrio School
5. Nida C. Bilog	Teacher 1	Diura Barrio School
6. Juana V. Rasco	Teacher 3	Imnajbu Elem. School
7. Stephanie Joy C. Ballada	Teacher 3	Imnajbu Elem. School
8. Jane C. Esperanza	Teacher 1	Nakanmuan Elem. School
9. Bernardita C. Carba	Teacher 3	Nakanmuan Elem. School
10. Veronica B. Fidel	Teacher 3	San Vicente Elem. School
11. Mary Grace A. De Ocampo	Teacher 2	San Vicente Elem. School
12. Carol F. Dela Cruz	Master Teacher 1	Savidug Elem. School
12. Nicey R. Jacobo	Teacher 3	Savidug Elem. School
15. Kathy Joy M. Castillo	Teacher 1	Tukon Elem. School
16. Sheila C. Salengua	Teacher 3	Tukon Elem. School
17. Xyrza V. Gato	Teacher 1	Yawran Barrio School
18. Cheryl C. Benarao	Teacher 1	Yawran Barrio School
19. Arlene R. Castillo	Principal	Chavayan Elem. School
20. Ador R. Ballada	Head Teacher 1	Diura Barrio School
21. Jovencio G. Loreto	Head Teacher 3	Tukon Elem. School
22. Karl Melvin A. Balderas	Teacher 3/TIC	Imnajbu Elem. School
23. Michael Ryan B. Cabugao	Teacher 3/TIC	San Vicente Elem. School
24. Jeny Fe E. Telmo	Teacher 2/OIC	Yawran Barrio School
25. Oliver Ballesteros	Principal	Nakanmuan Elem. School
26. Alex Geronimo	Principal/Resource Speaker	Mahatao Central School
27. Vilma C. Bongay	EPS/ Program Proponent	SDO-CID
28. Dencio G. Eriful	PDO I/QATAME	SDO-SGOD
29. Leslie Joy S. Merina	ADAS-II/Finance Officer	SDO-Finance
30. Jennilyn C. Valiente	ADAS/Secretariat	SDO-OSDS
31. Kathleen Castillo	Nurse	SDO- Medical

