



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

DIVISION MEMORANDUM

SGO-2024- **083**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Concerned Elementary and Secondary School Heads
SELG/SSLG Officers and Teacher-Advisers
All others concerned

From: **ALFREDO B. GUMARU JR. EdD, CESO V**
Schools Division Superintendent

Date: September 11, 2024

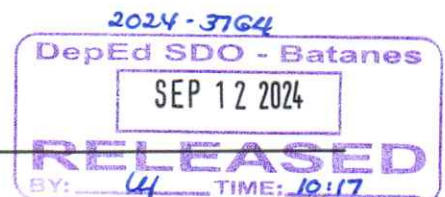
Subject: **CONDUCT OF THIRD QUARTER MONITORING AND EVALUATION TO
SCHOOLS IMPLEMENTING LEARNER GOVERNMENT PROGRAM TO
BATAN SCHOOLS**

1. To ensure compliance to quality standard on the implementation of the Learner Government Program (LGP), this Office through the Youth Formation Program Unit will conduct a monitoring and evaluation to the different schools implementing the LGP for the School Year 2024-2025 for Batan Island Schools. Enclosed is the schedule of monitoring and the monitoring tool for reference. (See *Enclosure 1 and 2*)
2. The elected presidents and their respective teacher-advisers of the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) are therefore advised to prepare their documents for monitoring, to wit:
 - a. General Plan of Action (GPOA)
 - b. Financial reports
 - c. Notice and Minutes of the Meetings
 - d. Accomplishment Reports (SY 2023-2024)
3. Moreover, the unified template for the crafting of the General Plan of Action is hereto attached for your reference and consumption (See *Enclosure 3*).
4. For the information and guidance of all concerned.

SGOD/myn/dge/ 3rd Qtr M&E
September 10, 2024



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**SCHEDULE OF MONITORING TO SCHOOLS IMPLEMENTING
LEARNER GOVERNMENT PROGRAM**

Date	Time	Name of School
September 16, 2024	8:30 a.m. – 9:00 a.m.	Imnajbu Elementary School
	9:00 a.m. – 10:00 a.m.	Itbud Integrated School
	10:00 a.m. -11:00 a.m.	Uyugan Elementary School
	11:00 a.m. – 12:00 nn.	Batanes General Comprehensive High School
	1:00 p.m. – 2:00 p.m.	Ivana National High School
	2:00 p.m. – 3:00 p.m.	Ivana Elementary School
	3:00 p.m. – 4:00 p.m.	San Vicente Elementary School
	4:00 p.m. – 5:00 p.m.	Mahatao National High School
September 17, 2024	8:00 a.m. - 9:00 a.m.	Mahatao Central School
	9:15 a.m. – 9:45 a.m.	Diura Barrio School
	10:00 a.m. – 10:30 a.m.	Chanarian Elementary School
	10:45 a.m. – 11:15 a.m.	Tukon Elementary School
	11:30 a.m. – 12:00 nn.	Valugan Integrated School
	1:00 p.m. – 2:00 p.m.	Diptan Elementary School
	2:00 p.m. – 3:00 p.m.	Basco Central School
	3:00 p.m. – 4:00 p.m.	Batanes National Science High School
	4:00 p.m. – 5:00 p.m.	Saint Dominic College of Batanes Inc.

LEARNER GOVERNMENT PROGRAM

Monitoring Tool

SCHOOL:		SCHOOL ID:					
SCHOOL HEAD:		SELG/SSLG ADVISER:					
CLUSTER:		SELG/SSLG PRESIDENT:					
CONTACT NO.:		DATE:					
STUDENT GOVERNMENT TYPE:							
☐ SUPREME ELEMENTARY LEARNER GOV'T (SELG) ☐ SUPREME SECONDARY LEARNER GOV'T (SSLG)							

		Evident	Not Evident	Remarks
1	Constitution and By-Laws of the SELG and SSLG and DO No. 11 s. 2016 (Additional Guideline to DO No. 47, s. 2014)			
2	Annual Implementation Plan/Action Plan aligned to DO No. 49, s. 2011			
3	DepEd Core Values in the SELG/SSLG Action Plan			
	a. Makadiyos			
	b. Makatao			
	c. Makakalikasan			
	d. Makabansa			
	e. Drug Prevention Program			
4	MOVs of the conducted School YFP-related PPAs			
	a. Proposals			
	b. Minutes of the meeting			
	c. Resolution			
	d. Financial report			
	e. Terminal/Narrative/Accomplishment report			
5	List of recognized pupil/student organizations or clubs.			

Monitored by:

Conformed:

Noted by:

Project Development Officer I

SELG/SSLG President

Teacher-Adviser/School Head

Learners Government Program: General Plan of Action (LGP: GPOA)

School Name:	School I.D.:
School Year:	Division Office:
LG Category: ☐ SELG ☐ SSLG	Regional Office:

Quarter No.: <i>(Indicate the specific quarter of the school year in which the activity is scheduled.)</i>					
Name of Activity 1: <i>(Provide the complete and accurate name of the activity.)</i>					
DepEd Core Value: <i>(Identify which DepEd Core Value/s align with the activity: Maka-Diyos/ Makakalikasan/ Makatao / Makabansa)</i>					
Description of Activity: <i>(Present a concise description outlining the nature and purpose of the activity.)</i>					
Time Frame	Objectives	Participants	Mode of Delivery	Resources	Expected Outputs
<i>(Specify the exact month, date, and year during which the activity is planned.)</i>	<i>(Clearly state the objectives of the activity.)</i>	<i>(Enumerate and specify the participants involved, including any collaborating organizations/ clubs.)</i>	<i>(Clearly state the location/platform where the activity is scheduled to take place.)</i>	<i>(Detail the resources, including funds or materials, essential for the successful execution of the activity.)</i>	<i>(Clearly define the anticipated outcomes or results of the activity.)</i>
Strategies/Implementation <i>(Describe in brief the steps involved in conducting the activity.)</i>			Monitoring & Evaluation <i>(Establish metrics, data collection methods, and responsible parties for ongoing assessment. Include a feedback mechanism and criteria for adjustments.)</i>		
Remarks <i>(Provide any additional comments/ special notes relevant to the activity.)</i>					

Quarter No.:
Name of Activity 2:
DepEd Core Value:

Description of Activity:					
Time Frame	Objectives	Participants	Mode of Delivery	Resources	Expected Outputs
Strategies/Implementation			Monitoring & Evaluation		
Remarks					

Note: Add additional tables as necessary. Ensure that each section is completed accurately and thoroughly to facilitate comprehensive planning and execution of the GPOA.

Prepared by:

(Include all the Name/s and Designation/s of the SELG/SSLG Officer/s responsible for preparing the GPOA.)

[NAME 1]

Designation
SELG/SSLG Officer

[NAME 2]

Designation
SELG/SSLG Officer

[NAME 3]

Designation
SELG/SSLG Officer

[NAME 4]

Designation
SELG/SSLG Officer

Recommending Approval:

(Include the Name and Designation of the Adviser responsible for overseeing the SELG/SSLG Officers' GPOA.)

[NAME OF SELG/SSLG ADVISER]

Designation
Name of School

Approved by:

(Include the Name, Designation, and Office of the approving authority for the GPOA.)

[NAME OF SCHOOL HEAD]

Designation
Name of School