



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

06 September 2024

DIVISION MEMORANDUM
No. 234, s. 2024

**TRAINING OF UNTRAINED TEACHERS ON THE
MATATAG K, 1, 4 & 7 CURRICULUM**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
SDO Unit Heads and Staff
Elementary and Secondary School Heads
This Schools Division

1. To further strengthen the implementation of the MATATAG Curriculum to Kindergarten, Grade 1, 4, and 7 this school year 2024-2025, this office through the Curriculum Implementation Division, in collaboration with the School Governance & Operations Division – Human Resource Development Section shall conduct a Training of Untrained Teachers on the MATATAG Curriculum on **October 18-20, 2024**, at Mahatao Central School, Mahatao, Batanes.
2. The Training of Untrained Teachers is specifically aligned with the previously conducted School-based Training for teachers, putting a strong emphasis on fully understanding the MATATAG Curriculum. It is structured to equip teachers with the vital knowledge, skills, and competencies that are necessary to effectively roll out this new curriculum in the next school year. Further, it is crucial for teachers as they will be the front-runners in delivering the curriculum to students, ensuring that the educational goals of the MATATAG Curriculum are met and that students receive a quality education that is both relevant and comprehensive.
3. DepEd Order No. 9, s. 2005 otherwise known as *"Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith"* shall strictly be observed during the conduct of the training. School Heads are expected to employ emergency class schedules and other suitable strategies to ensure the target teacher-participants attend the training.
4. Enclosed with this document (refer to Enclosure 1) is the list of participants and the expected pax of the program management team, as well as the Training Matrix for the three-day activity (Enclosure 2).
5. Expected participants are required to pre-register using the link: bit.ly/MATATAGToUT on or before **October 4, 2024 (Friday)**.

6. Expenses to be incurred for meals and snacks of all personnel involved shall be charged to 2024 HRTD Downloaded fund subject to usual accounting and auditing rules and regulations.

7. For immediate information, guidance, and compliance of all concerned.

ALFREDO B. GUMARU, JR. EdD, CESO V
Schools Division Superintendent

Encl: As stated

References: *DepEd Memorandum on Training on the MATATAG Curriculum for Teachers and School Leaders dated December 20, 2023*

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
LEARNING AREA
MONITORING and EVALUATION
SEMINARS
TRAINING PROGRAMS

SGOD/myn/kchm/MATATAG ToUT
September 6, 2024



Enclosure 1. List of Participants

NAME	POSITION	SCHOOL
1. Maricris P. Rico	Teacher III	Basco CS
2. Joan M. Quibal	Teacher I	Basco CS
3. Izel Jane E. Balasbas	Teacher I	Valugan IS
4. Magdalena D. Aberilla	Teacher III	Basco CS
5. Meredith S. Agudo	Teacher I	Basco CS
6. Mary Ann Cobaria	Teacher III	Basco CS
7. Ofelia B. Homigop	Master Teacher I	Basco CS
8. Emma B. Cordel	Teacher III	Basco CS
9. Enswida A. Hornedo	Teacher III	Basco CS
10. Kaira Villarta	Teacher III	Basco CS
11. John Paul P. Zabala	Teacher III	Diptan ES
12. Noel G. Buenafe	Teacher I	Diptan ES
13. Kristine B. Villarin	Teacher I	Tukon BS
14. Rainer Henry C. Manansala	Teacher III	Mahatao CS
15. Raquel A. Cariaso	Teacher III	Mahatao CS
16. Merry Shina R. Poncio	Teacher III	Mahatao CS
17. Bernard Allan A. Comaya	Teacher II	Mahatao CS
18. Lilian G. Agudo	Master Teacher I	Ivana ES
19. Marilyn B. Vaso	Teacher II	Ivana ES
20. Ruben C. Ydel	Teacher I	Ivana ES
21. Alexander Mario N. Vaso	Teacher III	Ivana ES
22. Stephanie Joy C. Ballada	Teacher III	Imnajbu ES
23. Jessamine Marie B. Ponce	Teacher II	Itbayat CS
24. Joyce H. Ruiz	Teacher II	Itbayat CS
25. Agnes S. Nico	Teacher II	Itbayat CS
26. Edita A. De Guzman	Teacher III	Itbayat CS
27. Nicomedes C. Rico	Master Teacher II	Mayan ES
28. Gilbert Cultura	Teacher III	Mayan ES
29. Jo-Ann D. Dierra	Teacher II	Mayan ES
30. Ave S. Mina	Teacher II	Mayan ES
31. Kaesy B. Espanol	Teacher I	Valugan IS
32. Sharlynne Mae P. Veracruz	Teacher I	Valugan IS
33. Jenica Mae Noblejas	Teacher I	Valugan IS
34. Marienet G. Dabu	Teacher III	Valugan IS
35. Mario F. Pajanil	Teacher II	Valugan IS
36. Nathaniel Steve N. Duguran	Teacher II	Batanes GCHS
37. Delcife H. Moro	Teacher III	Batanes GCHS
38. Rufa A. Cariaso	Teacher III	Batanes GCHS
39. Angelina E. Cabugao	Teacher III	Batanes GCHS
40. Michael Merk Egobia	Teacher II	Batanes GCHS
41. Cathlyn B. Ybay	Teacher III	Itbud IS
42. Teodolo Cabrito	Teacher I	Itbud IS
43. Harvey Gutierrez	Teacher II	Itbayat NAHS
44. Zaldy M. Nobleza	Teacher III	Raele IS
45. Chrischelle Castillejos	Classroom Teacher	Saint Dominic College, Inc.
46. Angelica M. Cardona	Classroom Teacher	Saint Dominic College, Inc.
47. Ezekiel O. Valiente	Classroom Teacher	Saint Dominic

		College, Inc.
48. John Dale Gecha	Classroom Teacher	Saint Dominic College, Inc.
49. Godfrey C. Velayo	Classroom Teacher	Saint Dominic College, Inc.
50. Leah Ballada	Classroom Teacher	Saint Dominic College, Inc.

Enclosure 2. Program Management Team

NAME	POSITION	ROLE
51. Alfredo B. Gumaru Jr. EdD, CESO V	Schools Division Superintendent	Consultant
52. Dante J. Marcelo, PhD, CESO VI	Assistant Schools Division Superintendent	Consultant
53. Violeta H. Gasilao	Chief, CID	DCMT
54. Marcial Y. Noguera	Chief, SGOD	DCMT
55. Dennis B. Valdez	Education Program Supervisor	Resource Person
56. Vilma C. Bongay	Education Program Supervisor	Resource Person
57. Jennifer H. Moro	Education Program Supervisor	Resource Person
58. Carmencita G. Adami	Education Program Supervisor	Resource Person
59. Myrna H. Agudo	Education Program Supervisor	Resource Person
60. Elena A. Baldomar	Education Program Supervisor	Resource Person
61. Violeta H. Binalon	Education Program Supervisor	Resource Person
62. Jay V. Gonzales	Education Program Supervisor	Resource Person
63. Carina H. Delos Santos	School Principal I	Resource Person
64. Bernadette L. Vinalay	Education Program Supervisor	Resource Person
65. Walden G. Habana	Education Program Supervisor	Learning Manager
66. Miah Daphnie B. Buenafe	Senior Education Program Specialist	QAME Associate
67. Dencio G. Eriful	Education Program Specialist II	QAME Associate
68. Ayrine C. Geronimo	Senior Education Program Specialist	Learning Manager
69. Kym Clyde H. Moro	Education Program Specialist II	PRC Secretariat
70. Nona Myrah P. Cabizon	Administrative Assistant III	Secretariat
71. Jeriche Mel E. Garrido	Administrative Assistant II	Finance Officer
72. John Michael L. Viola	Administrative Aide VI	Logistics Officer
73. Grentt Dale A. Calosa	Nurse II	Welfare Officer
74. Necita Jucelyn V. Ramos	Administrative Assistant III	Secretariat

Enclosure 2. Training Matrix

TRAINING OF UNTRAINED TEACHERS ON MATATAG K,1,4 & 7 CURRICULUM

MATRIX OF ACTIVITIES

	Day 1 (October 18, 2024)	Day 2 (October 19, 2024)	Day 3 (October 20, 2024)
8:00-8:30	Registration, Opening Program, Pre-Test	Management of Learning	Management of Learning
8:30-9:30	Session 1 The General Shape of the MATATAG Curriculum	Continuation of Session 3 Curriculum Standards and Unpacking/ Clustering of Learning Competencies	Session 4 MATATAG Instructional Design Framework (IDF) Pedagogy and Assessment
9:30-9:45		Health Break	
9:45-10:45	Session 2 21st Century Skills in the MATATAG Curriculum	Continuation of Session 3 Curriculum Standards and Unpacking/ Clustering of Learning Competencies	Session 5 MATATAG Walkthrough of Learning Resources
10:45-12:00	Session 3 Curriculum Standards and Unpacking/ Clustering of Learning Competencies	Curriculum Standards and Unpacking/ Clustering of Learning Competencies	
12:00-1:00		Lunch Break	
1:00-2:00	Continuation of Session 3 Curriculum Standards and Unpacking/ Clustering of Learning Competencies	Continuation of Session 3 Curriculum Standards and Unpacking/ Clustering of Learning Competencies	Session 6 Classroom Practices to Promote Inclusion for Special Needs Education Learners
2:00- 2:30			Session 7 Collaborative Expertise (CE)
2:30-3:00			
3:00-3:15		Health Break	
3:15-4:45	Continuation of Session 3 Curriculum Standards and Unpacking/ Clustering of Learning Competencies	Continuation of Session 3 Curriculum Standards and Unpacking/ Clustering of Learning Competencies	End of Day Evaluation & Reminders
4:45-5:00	End of Day Evaluation & Reminders	End of Day Evaluation & Reminders	Post-Test Closing Program
	Debriefing	Debriefing	



Break-out Session



Plenary Session