



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

04 September 2024

**DIVISION MEMORANDUM**

No. **225**, s. 2024

**REITERATION OF THE ADJUSTED AND REVISED RPMS TIMELINE FOR SY 2023-2024 AS STIPULATED ON DM-OSEC-2024-01**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
SDO Unit Heads and Staff  
Elementary and Secondary School Heads  
This Schools Division

1. In compliance to DM-OSEC-2024-01 **titled Guidance on the Implementation of DepEd Results-based Performance Management System (RPMS) relative to Executive Order No. 61, s. 2024**, this office through the School Governance & Operations Division – Human Resource Development Section (SGOD-HRDS) reiterates the adjusted and revised timeline, and reminds all schools to comply on the set schedule, to wit:

RPMS Cycle Phase	Task/Activity	RPMS Tool Form	Person/s Involved	Period of Compliance
<b>PHASE III</b> Performance Review and Evaluation	Review and assessment of Individual performance	IPCRF for SY 2023-20224	Ratees, Raters, Approving Authorities	On or before September 15, 2024
	Review and Assessment of School Performance	OPCRF	School Head, Raters, Approving Authorities	On or before September 15, 2024
<b>PHASE IV</b> Performance Rewarding and Development Planning	Finalization of Development Plans	IPCRF-IDP OPCRF-DP	Ratees School Heads	On or before September 15, 2024
	Submission IPCRF and Uploading of Teachers' eIPCRF thru eIPCRF System	Accomplished IPCRF for SY 2023-2024	Ratees and Raters	On or before September 30, 2024
	Submission of OPCRf to SDO	Accomplished OPCRf	School Heads	On or before September 30, 2024

2. The official eIPCRF tool can be downloaded at [bit.ly/eIPCRFSY20232024](https://bit.ly/eIPCRFSY20232024), while the system can be accessed by visiting: <https://eipcrf.deped.gov.ph>. All schools through their ICT coordinators/school heads are reminded to use the registered and active DepEd o365 accounts to access the system.

3. For issues, clarifications and concerns, please contact the Human Resource Development Section (HRDS) through **Ms. Ayrine C. Geronimo**, SEPS and/or the Information Communications and Technology Unit (ICTU) through **Mr. Jonas Carlo F. Trillana**, ITO.

4. For immediate information, guidance, and strict compliance of all concerned.

  
**ALFREDO B. GUMARU, JR. EdD, CESO V**  
Schools Division Superintendent 

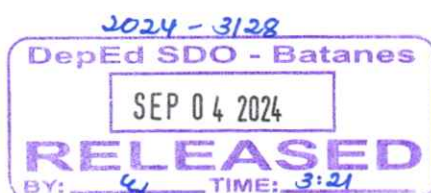
Encl: As stated

References: *DM-OSEC-2024-01*

To be indicated in the Perpetual Index  
under the following subjects:

MONITORING and EVALUATION

SGOD/mjn/kchm/IPCRF-OPCRF  
September 4, 2024



Address: Basco, Batanes, 3900  
Contact No.: 09603974200  
Email Address: [batanes@deped.gov.ph](mailto:batanes@deped.gov.ph)  
Facebook: [facebook.com/deped.batanes](https://facebook.com/deped.batanes)  
Website: <https://batanes.deped.gov.ph>

Doc Code:	<b>FM-ORD-005</b>	Rev:	<b>00</b>
As of:	<b>Jul 2, 2018</b>	Page:	<b>2</b>