



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

September 2, 2024

**DIVISION MEMORANDUM**  
No. **218** s. 2024

**BEGINNING OF SCHOOL YEAR (BOSY) 2024-25 ENROLMENT  
OF LEARNERS IN THE LEARNER INFORMATION SYSTEM (LIS) ORIENTATION  
CUM PROVISION OF TECHNICAL ASSISTANCE AND MONITORING**

To : Assistant Schools Division Superintendent  
All Elementary & Secondary School Heads/School Incharge  
President/Registrar, St. Dominic College of Batanes, Inc.  
Division Planning Officer

1. To establish accurate and reliable registries of learners and schools which will ensure availability of data and information needed for planning and budgeting, allocation of resources and setting operational targets to provide access to compete quality basic education, and in accordance with DepEd Memorandum No. 32, s. 2024, DepEd Order No. 009, s. 2024 and Unnumbered Memorandum OUA-OUT dated June 25, 2024, this Office will conduct a virtual Division Orientation cum Provision of Technical Assistance for the enrolment of learners for BOSY2024-25 on September 6, 2024 to start at 8:00 in the morning.
2. The following teachers serve as resource persons to discuss the processes on how to create organized classes, assign class advisers, create school personnel login account, resetting of passwords, and enrolment of learners in the LIS.

NAME	POSITION	SCHOOL
Edita A. de Guzman	Teacher 3	Itbayat CS
Ellian C. Ponce	Teacher 3	Itbayat NAHS
Aisa A. Nanud	Teacher 3	Uyugan ES
Raquel A. Cariaso	Teacher 3	Mahatao CS
Marites R. Agas	Teacher 3	Diptan ES
Jain C. Esperanza	Teacher 3	Sabtang NSF

3. Link for the virtual orientation: <https://meet.google.com/bgd-buvt-hsp>

4. Expected participants in this activity are the Division Planning Officer, and School ICT/LIS Coordinators.
5. The School Governance and Operations Division, through the Division Planning Officer, shall closely monitor (online/onsite) and directly provide necessary technical assistance to address issues and concerns to ensure compliance to guidelines. Particular attention must be given to schools with no access to internet connectivity.
6. Immediate dissemination of and strict compliance with this Memorandum is highly desired

  
ALFREDO H. GUMARU JR. EdD, CESO V  
Schools Division Superintendent

Encl:

References: DepEd Memorandum No. 32, s. 2024  
DepEd Order No. 009, s. 2024  
Unnumbered Memorandum OUA-OUT dated June 25, 2024

To be indicated in the Perpetual Index

Under the following subjects:

ENROLLMENT

LEARNERS

BASIC EDUCATION

SGOD/myn/orc/DM-LIS-BOSY2024-25  
September 2, 2024

2024 - 02966

DepEd SDO - Batanes

SEP 03 2024

RELEASED

BY:  TIME: 11:44